



HOUSE OF TRAINING



Luxembourg, 20 December 2016

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**CERTIFICATION PROGRAMME
RISK MANAGEMENT IN BANKING, FOUNDATION LEVEL**

Dear Partner,

We are pleased to send you herewith the documents related to the 2nd edition of our multinational seminar dedicated to **risk managers, auditors and department managers** of banks, other financial institutions and supervisory authorities, with at least 3 years of experience in a banking environment. The seminar will take place in Luxembourg **from 20 to 29 March 2017**.

We should be grateful if you would forward these documents to prospective candidates. Interested professionals are requested to send back their application form to your institution by 03 February 2017, so that you may forward all the applications to Mrs Hilda Lutgen (Project Manager, hilda.lutgen@houseoftraining.lu, tel. +352 26 86 73 605) **by 06 February at the latest**.

Please note that the selection process will be based on objective criteria such as the applicants' **educational and professional background**, their **present function**, their **level of English** (a very good level of English is required), their **motivations** and NOT on a geographical criterion. We will only consider fully completed forms.

Do not hesitate to contact us for any further information.

Thank you for your cooperation!

Yours sincerely,

Hilda LUTGEN
Project Manager

Josée THYES
Programme Manager

Appendices:

- *Invitation to the seminar*
- *Seminar description*
- *Financial conditions*
- *Application form*