
MULTINATIONAL SEMINAR
COMPLIANCE: CERTIFICATION PROGRAMME
Luxembourg, 14-23 September 2015
FINANCIAL CONDITIONS

The Luxembourg Ministry of Finance will pay for:

- Tuition fees
- Management fees
- Accommodation from Sunday 13 to Thursday 24 September (11 nights, including breakfast)
- Welcome dinner on Sunday 13 September
- Lunches on seminar days (from Monday 14 to Friday 18 September and from Monday 21 to Wednesday 23 September)
- Closing event on Wednesday 23 September
- Guided tour of Luxembourg city on Sunday 20 September
- Transportation: taxi from the airport to the hotel on arrival day, city bus or taxi (taxi only in case of flight departure before 08.30) from the hotel to the airport on departure day, city bus for the transfers between the hotel and the seminar venue.

The participants will have to pay for:

- Contribution fees: 140 € excl. VAT per participant per working day
 $8 \times 140 \text{ €} = 1120 \text{ €} + 3\% \text{ VAT}$
- Insurance: contribution of 15 € + 3% VAT to a travel insurance valid in the Schengen area and covering medical costs, repatriation and physical injury.
- Flight tickets
- Visa fees if requested
- Dinners on seminar days (from Monday 14 to Friday 18 September and from Monday 21 to Tuesday 22 September)
- Meals during the weekend
- Transportation for their personal needs
- Extra services in the hotel (telephone, pay-tv, etc.)

ATTF invoice payment deadline

The payment of **1169.05 EUR**, VAT included, will have to be made at the latest by **24 August 2015**. There will be no refund in case of cancellation after that date.